Position Description

President: Sport Climbing Western Australia

Job Purpose	The SCWA President holds a leadership position, overseeing the organisation's activities and driving its strategic development. The President is primarily responsible for ensuring that the organisation sets and meets its goals and objectives, is administered according to SCWA rules, and completes all local, state, and federal legal and compliance obligations. The Sport Climbing Western Australia President has a responsibility for the organisation and its board.
Job Responsibilities	Primary responsibilities for the role of SCWA President include: • Developing an awareness of all Sport Climbing Western Australia (SCWA) activities. • Having a working knowledge of the SCWA constitution, rules, by-laws, policies, and procedures, as well as the roles and responsibilities of all board and committee members. • Establishing a strong understanding of the legal and compliance obligations of running the organisation and ensuring that these are adhered to. • Ensuring that Sport Climbing Western Australia has a clearly defined purpose, vision, and set of values to guide decision-making, organisational culture, and behaviour. • Facilitating planning and ensuring that Sport Climbing Western Australia has clearly defined and documented strategic objectives as well as implementation plans on how these will be achieved over the following year/season. • Working with the SCWA Treasurer to implement strong financial controls to protect the cash and assets of the organisation. • Ensuring the necessary policies and procedures are in place to protect the health and safety of all Sport Climbing Western Australia participants. • Working with the SCWA Secretary to ensure all complaints and disputes are investigated and responded to according to club policies and procedures. • Working with the Sport Climbing Western Australia Board and relevant office holders to ensure all organisational documentation is regularly reviewed and in line with industry standards and the organisation's strategic direction. • Managing and chairing all Sport Climbing Western Australia Board meetings and the SCWA Annual General Meeting with efficiency and effectiveness. • Regularly liaising with the Sport Climbing Western Australia Board and Committee members, and Coaches to ensure each fulfils their roles and responsibilities. • Working with the Sport Climbing Western Australia Board to facilitate progress in achieving the organisation's agreed strategic priorities. The SCWA president regularly reviews the organisation's activities and operational plans. • Assist in the development of partnerships with sponsors, funding agencies, local and state government, shared facility users, and organisations relevant to the goals of Sport Climbing Western Australia. • Act as a signatory for Sport Climbing Western Australia in all legal purposes and financial purposes. • Serve as a spokesperson for Sport Climbing Western Australia when required.

People Management	Yes – accountable for all Sport Climbing Western Australia Board members and office holders
Budget Management	Yes – required to work with the Sport Climbing Western Australia Treasurer in managing the annual budget

Note:
- The ordinary working hours for the position can include duty on weekends and evenings.
- The successful candidate for this role will be subject to a National Police Criminal History Check prior to appointment.

JOB HOLDER CAPABILITIES	
Qualifications and Experience	- Previous experience in a leadership role (in a not-for-profit, volunteer-based organisation is preferable). - Knowledge of the laws and legislation relating to non-profit organisations.
Knowledge and Skills	- Strong understanding and working knowledge of the Sport Climbing Western Australia constitution, rules, by-laws, policies and procedures. - Strong communication and interpersonal skills, with particular emphasis on public speaking. - Strong management skills and ability to delegate and work collaboratively with committee members. - Ability to chair committee and executive meetings. - Well-developed decision-making skills. - A commitment to promoting inclusivity and diversity within Sport Climbing in Western Australia. - Experience with planning and operations. - Sound financial management skills. - Receptive to change. - Dedicated role model when representing the committee.